

# CIC 34

## Community Interest Company Report

	<b>For official use</b> (Please leave blank)	
<i>Please complete in typescript, or in bold black capitals.</i>	<b>Company Name in full</b>	Second Home Studio + Cafe CIC

<b>Company Number</b>	SC640581
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<b>Year Ending</b>	31/10/2021
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	<i>(The date format is required in full)</i>
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**Please ensure the company name is consistent with the company name entered on the accounts.**

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

### **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

In November of 2020, Second Home secured a permanent premises from which to operate on a full time basis. This has allowed us to fulfil the following requirements, which we were unable to in the previous year:

- Making art accessible to all patrons through free to use art materials and affordable classes

In our cafe + studio space, art materials are available to all patrons to use free of charge. We have smaller items like paintbrushes, pencils and pens available at all times, as well as larger, more expensive items such as a guillotine, a graphics tablet, a lightbox, and a sewing machine. This has ensured that anyone visiting Second Home has had the opportunity regardless of income to explore their creativity without the expense of buying their own materials. In 2021/2022, we hope to expand our materials to include an iMac with design software.

Through the year, we hosted over 20 classes all at affordable rates according to the materials used in that class. We hosted over 200 participants at these classes and in turn, generated over £1,291 in income for artists.

- Providing a space for artists to exhibit their work.

In 2020/2021, we hosted 5 exhibitions for emerging artists. We offer this low commission exhibition space, taking just 20% commission from sales compared to the usual 30% or higher. We also do not charge a set up fee to ensure there is no loss to the artist if nothing is sold. Sales from these exhibitions have generated £379 in income to the exhibiting artists.

- Providing a space for practising artists.

Second Home actively encourages creative practice within our open studio + cafe space. To connect and empower our creative community we have also hosted 3 networking sessions to allow for potential collaborations and further creative endeavours within the community.

- Partnering and supporting with other community led projects.

Through the winter lockdown we continued working toward our mission by patterning with other community led projects.

On Christmas eve, in partnership with local charity CFINE, the team worked extremely hard to make soup packets which were donated to Street Friends Helping the Homeless on Christmas Day.

We continued our work through this lockdown by partnering with Out Beyond Ideas to provide yoga + creativity classes through lockdown on a voluntary basis with donations going to Mental Health Aberdeen. Through this, we raised £150 for MHA and created a safe online community space.

*(If applicable, please just state “A social audit report covering these points is attached”).*

***(Please continue on separate continuation sheet if necessary.)***

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company’s stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

Consultation with our stakeholders took place in October 2021 via our social media channels (as requested by our stakeholders). During this consultation we asked the following:

- Whether our classes were affordable over the last year, and whether cost has been a barrier to attending our classes.
- If our space was welcoming/comfortable enough for artists to work from
- If our exhibition space was ample, fairly priced and diverse enough.
- Considerations we should make when patterning with other community led projects in the future.

Through this feedback, it was quite clear that our community were happy enough with our performance with only a few minor points. Only two people said that income had been a barrier to attending classes, and a few people had noted they weren’t aware they could use the art materials on site.

Since gaining feedback from the above consultation, we have since formed a small committee including a Community Liaison Officer to attempt to further break down the barrier within affordability and accessibility in the arts. Through this role, we hope to be able to reach more people that cannot afford classes, specifically lower income families and children.

Further to this, we have made it clearer that art materials are available to use on site and staff are to actively encourage artistic practice within the space.

*(If applicable, please just state “A social audit report covering these points is attached”).*

**PART 3 – DIRECTORS’ REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, “There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director’s loss of office, which require to be disclosed” (See example with full notes). If no remuneration was received you must state that “no remuneration was received” below.

For the period 2020/2021 the director received £10,269.22 in remuneration.

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

No transfer of assets other than for full consideration has been made.

*(Please continue on separate continuation sheet if necessary.)*

**PART 5 – SIGNATORY (Please note this must be a live signature)**

(DD/MM/YY)

The original report must be signed by a director or secretary of the company					
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Signed		Date	
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<p><b>Please note that it is a legal requirement for the date format to be provided in full throughout the CIC34 report.</b></p> <p><b>Applications will be rejected if this information is incorrect.</b></p> <p><i>Office held (delete as appropriate)</i>  <i>Director/Secretary</i></p>	
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<p>You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.</p>	
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Tel
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DX Number	DX Exchange
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**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

For companies registered in England and Wales: Companies House, Crown Way,  
Cardiff, CF14 3UZ  
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4<sup>th</sup> Floor, Edinburgh Quay  
2, 139 Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The  
Linenhall, 32-38 Linenhall Street, Belfast, BT2 8BG

**(N.B. Please enclose a cheque for £15 payable to Companies House)**